

BFC Young Adult Coordinator

Position Overview:

The part time BFC Young Adult Program Coordinator must be organized, positive, and willing to coordinate young adults events in the community that support a life of faith. This person will work closely with Pastor Justin, the spiritual leader, and will be the one responsible for, planning, organizing and communicating to bring the Young Adult community together.

This would be a one-year commitment from the official start date.

Essential Functions and Responsibilities:

- Coordinate one to two young adult activities per month (may be recurring).
- Communicate, plan bi-weekly with Pastor Justin.
- Have an understanding/pulse on young adults in the community
- Network and be knowledgeable of other young adult events nationally/subregionally/in other nearby local communities. Our hope would be to include outreach to UC young adults who aren't currently involved.
- Will oversee budget for YA Ministry
- Will not be required to give sermons.
- One year commitment
- Amount of Hours Expected = \$15, 20 to 30 hours per month, up to \$500 per month. This is negotiable depending on skills set, previous experience, etc.

Compensation:

- \$15/hour, 20 to 30 hours per month, up to \$500 per month

Skills:

- Work well in managing volunteer contributions.
- Organizational: including expense reporting, scheduling with White House/Training Center for events, etc.
- Social media skills are a plus.

Schedule:

20 - 30 hours per month

Qualifications and Requirements:

Must have graduated from high school, college graduate preferred
Is Blessed or is preparing for the Blessing